

In a browser, go to our website: glacierk9.com

At the top right hand corner of the site, click on "RESERVATIONS"



It will pull up a screen that looks like this:

Enter your email



EMAIL / MOBILE PHONE

Enter email or mobile phone

🔗 Enter the email/mobile number on file.

Enter your password



PASSWORD

Enter your password

🔗 First time logging in? Reset your password.

[Reset Password?](#)

Then click on "LOGIN"



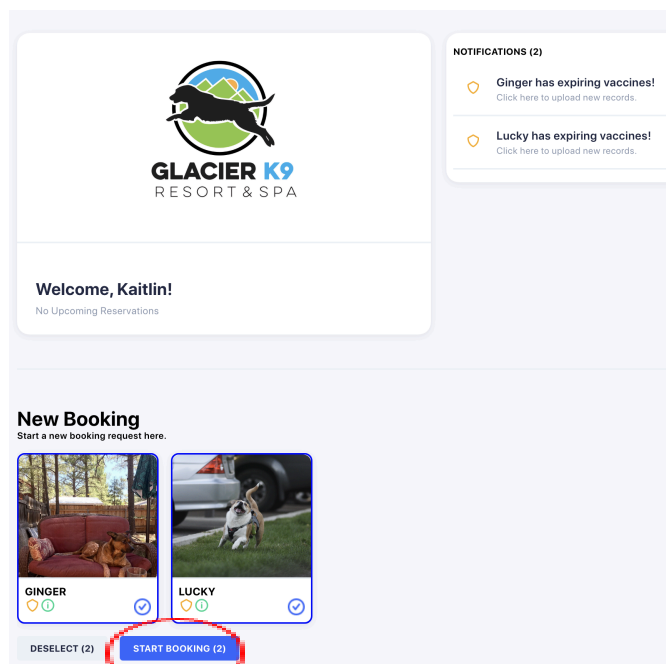
LOGIN

SIGN UP

CONTACT FACILITY

This will open your profile home screen and will look like this:

Click on the dog(s) that you are wanting to make a reservation for, then click on "START BOOKING" at the bottom of the screen in blue



A new screen will pop up that looks like this:



Under “BOOKING CATEGORIES”
click the drop down menu and click on
“Daycare & Boarding”



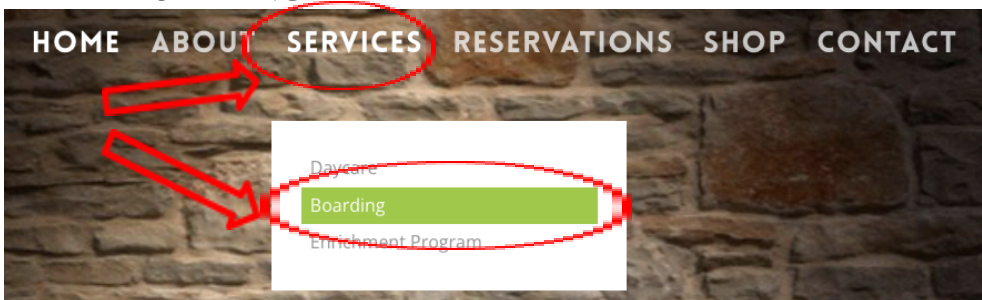
(Drop Down Menu)

Next screen will look like this:

Make sure you have read the
“BOARDING REMINDERS”

Then on the right hand side of
the screen you will see all
reservation options. Click on
the kind you are needing.

Descriptions of our boarding
rooms is available on our website
under “SERVICES” , then
“BOARDING”



The next screen will show you a calendar.

Here you will select the dates that you need your dog(s) to be boarded by clicking on the date you will drop off and then clicking on the date you will pick up

The screen should look like this with the dates of your reservation request highlighted in blue:



Next you will click on the drop down menu under “DROP OFF” and select the time of day you would like to drop off your dog(s).

Drop off window for boarding is

Monday thru Friday: 8:30am-4:30pm Monday

Saturday: 9am-4:30pm

Sunday: 11am-3pm

Then click on the drop down menu under “PICK UP” and click on the time of day you will be picking up your dog(s).

Pick up window for boarding is

Monday thru Friday: 8:30am-6pm Monday

Saturday: 9am-6pm

Sunday: 11am-4pm

Please remember that a pick up time Monday through Saturday after 11am or Sunday after 1pm will incur a \$30/room late check out fee.

Dates
Select date(s) and times for drop off and pick up.

June 2024 < >

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

DROP OFF (Mon, Jun. 10th) *
Select a drop off time

PICK UP (Fri, Jun. 14th) *
Select a pick up time

< BACK SERVICES >

Then, click on “SERVICES” at the bottom right corner in blue to continue to the next section

< BACK

SERVICES >

Here is where you can add extra activities for your dog(s) while they are boarding with us. The screen will look like this:



Services (Ginger)
Customize this booking with additional services.

SEARCH
Search for a service

- * 20 Minutes of Field Time Play
\$16.00
- * After 11:00 a.m. Late Pick up Fee (1:00 on Sundays)
\$30.00
- * Enrichment Class -Monday-Friday 11:00-12:00
\$10.00
- * Extra Potty Break
\$4.00
- * Frontline
\$21.00
- * House Food
\$1.00
- * Ice Cream
\$4.00
- * Individual Playtime
\$12.00
- * Individual Private Walk
\$12.00
- * Medication-Depends on complexity
\$0.00
- * Photo
\$12.00
- * Pool Play Time
\$16.00
- * Pumpkin and Rice Meal
\$3.00
- * Snuggle time
\$9.00
- * Split Field Time (15 min a.m. / 15 min p.m.)
\$22.00
- * Stuffed Frozen Kong
\$5.00
- Nail Trim
\$14.00
- Teeth Brushing
\$12.00

< BACK SERVICES >

Click on the one that you would like to add to your reservation and a new screen will pop up that looks like this:

* 20 Minutes of Field Time Play ×

\$16.00 Ginger

20 Minutes of Field Time Play-Enjoy running, playing ball and roaming around in our new largely fenced area. Would not encourage this for diggers.

Service Options
Customize this service with these available options.

No options are available for this service.

Notes
Leave any notes about this service for the facility.

SERVICE NOTES

Leave notes for the facility

When?
Choose when to schedule this service.

FREQUENCY

Select a frequency

TIME

Select a time

< BACK + ADD SERVICE

Under “**FREQUENCY**” click on the drop down menu to select how often you would like us to complete this service with your dog(s)
Under “**TIME**” click on the drop down menu and select the time you would like the service to take place

Once you have chosen a frequency and a time of day, click on the blue box on the bottom right “+ **ADD SERVICE**”
A green box will pop up at the bottom of the screen confirming you have added the services successfully

Your screen will go back to the original service screen, if you would like to add another service, *repeat the previous steps.*

When you are done adding services, scroll to the bottom of the screen and click on “**NOTES**” in the blue box to continue

< BACK NOTES >

Next Screen:

(IF YOU HAVE MORE THAN 1 DOG STAYING TOGETHER)

At the top right of the screen you will see a box asking if your dogs can lodge together, meaning share the same room. Click on this to toggle button to approve that they can lodge together. If they cannot lodge together, do not click on the toggle. This means they will each get their own rooms.

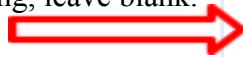
Lodging Preferences
Optionally select your preferences for lodging below.

LODGE TOGETHER?

Select if you'd like all pets to lodge together.

Scroll down and your screen should show you this:

Leave any additional notes you'd like us to know in this box. If nothing, leave blank.



Select yes or no if your dog can have blankets



Booking Notes (Ginger)



Leave any notes about this booking for the facility.

BOOKING NOTES

Notes

(please include anything else you want us to know)

My pet(s) are allowed to have blankets in their room during boarding(Some dogs chew them up)

Yes

No

Scroll down to the bottom of the screen and click on **“REVIEW”** on the bottom right

< BACK

REVIEW >

The next screen will show you an overview of your request. If everything looks correct, scroll down and at the bottom right corner, click on **“SUBMIT REQUEST”**

< BACK

SUBMIT REQUEST >

A green box at the bottom of your screen will appear that says your request has been submitted.

Your screen should now show you this at the top:

Request Submitted!

Boarding: Classic K9 Family - Glacier K9 Resort & Spa - Kalispell

Ginger

Lucky

Your request is submitted!

A staff member at the facility will review your request.

You may receive a message when the status of your request has changed. You can also check the status of your requests at any time from the Bookings and Deposits page of the portal.

If you have any questions, please contact the facility!

We will receive the request at our front desk. A booking manager will review the request as soon as possible. We will contact you as soon as possible if there are any issues with the request. Otherwise, we will confirm the reservation and you will receive a confirmation email and text message.