

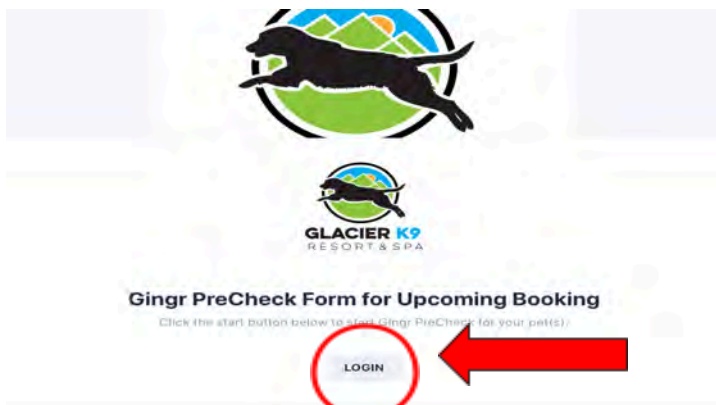
How to Complete Your Pre-Check

You will get an email that looks like this



Click on “**Gingr PreCheck**”

This will take you to your Customer Portal. **Log In.**



This will open the main page of your profile

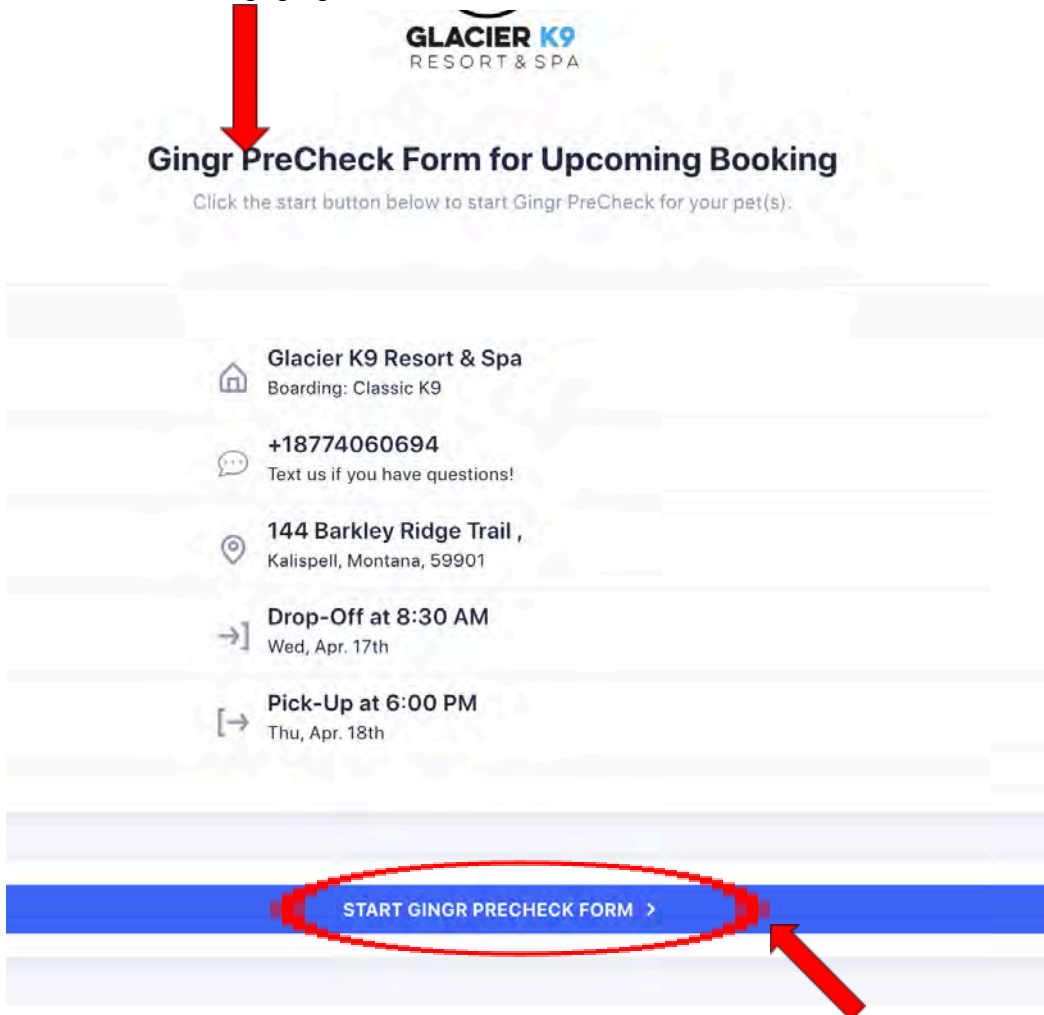
On the top right hand side of the screen you will see a box labeled “Notifications”

Click on the one titled “**(Your Dog’s Name)’s Gingr PreCheck Form is here!**”



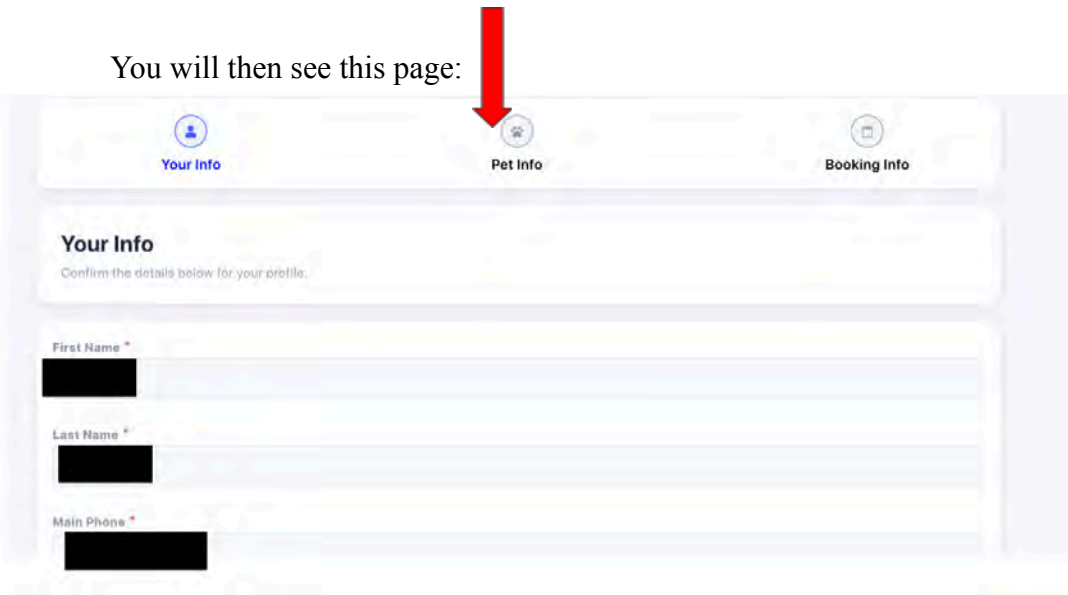
****If on your phone, this will be located right above your dog's picture****

A new Screen will pop up like this:



Click the blue stripe that says “**START GINGR PRECHECK FORM**”

You will then see this page:



Review the information is correct, if incorrect, edit it so that it reflects your updated information

Review the Legal Agreements and Make sure all say Signed. If not, review the Agreement and Sign.
Once the information is correct, scroll to the bottom of the screen on the right and select “**NEXT SECTION**” (in blue)

Legal Agreements *

Daycare Evaluation Agreement	Signed →
Diarrhea plan of action and cost	Signed →
Glacier K9 Client Release	Signed →
Health Awareness with Dogs in Daycare/Boarding	Signed →
Helping your puppy thrive in Daycare and Boarding	Signed →

< BACK **NEXT SECTION >**

This will pull up your dog’s information

Review that this is all correct, including *specific feeding amounts, medications, etc.*

GENERAL INFORMATION

Mika
Confirm the details for your pet.

*Name *
Mika

*Species *
Dog

*Breed *
American Akita

*Color and Markings *
Light brown body, white sox and black mask

*Spayed or Neutered? *
 Yes
 No

MEDICATIONS

****If your pup has medications, please have the pills in a clearly labeled and dated pill box at drop off. If you do not have a pill box, we have some that you can purchase in our lobby for \$5****

To add medications, click on the blue “+” sign next to the time of day that you give the medication. Then fill out the drop down menus for the **amount of medication** and the **name of the medication. Be specific!**

*Medical Conditions? (Please explain.) If none must write N/A to proceed. *

None

Medication Schedule

*As Needed	+
AM	+
Lunch	+
PM	+

Medication Notes

ALL MEDICATION MUST BE IN LABELED A.M. AND P.M. BOXES TO AVOID THE \$10 FEE FOR US TO FILL THEM.

FEEDING

Left Drop Down Menu | Feeding Instructions | Right Drop Down Menu

The image shows a 'Feeding Schedule' form. At the top, there are three red arrows pointing downwards to the left and right drop-down menus of the 'AM' section. The 'AM' section contains two 'Select...' drop-down menus and a 'Free Feed' button. Below this are sections for 'Lunch +', 'PM +', and 'Treat +'. At the bottom, there are three fields: 'Feeding Method' with a 'Select...' drop-down menu, 'Food Type' with 'Owner Provided' selected, and 'Feeding Notes' with the text 'We leave food out all the time, she eats as needed'.

Here you will explain how much and how often to feed your dog.

The left drop down menu is the amount (i.e. 1, 2, 3, 3/4, etc).

The drop down menu on the right is the measuring tool (i.e. cup, scoop, ziploc bag, etc.)

Underneath this you may write any specific notes or add-ins that you would like for us to feed your dog. Such as “Add 3 tbsp pumpkin and mix well” or “add ¼ cup of water to dry food” or “Use a slow feed bowl”.

Then scroll down and click “Next Section”

This will pull up your reservation information. Scroll through and make sure all info is correct and answer any additional questions.



Confirm Booking Info

Please confirm the details below for your booking

Your Info

Pet Info

Booking Info

Mika

Confirm the details for this booking.



Booking Notes

Boarding: Classic K9

Notes

B *I* U ~~S~~ `{ }` x^2 x_2 **Normal** **14** **Font**

Write any notes you want us to know about your pup or about their reservation here

- On the first day of boarding my pet(s) will have been fed.... *
- breakfast and dinner
 - breakfast but not dinner (after 4:00 drop off, we ask your pets be fed dinner already)

- On the first day of boarding my pet(s) will have had the following meds already... *
- Will have had all required meds already on check in day
 - Will need more meds on check in day
 - My pet(s) do not require meds

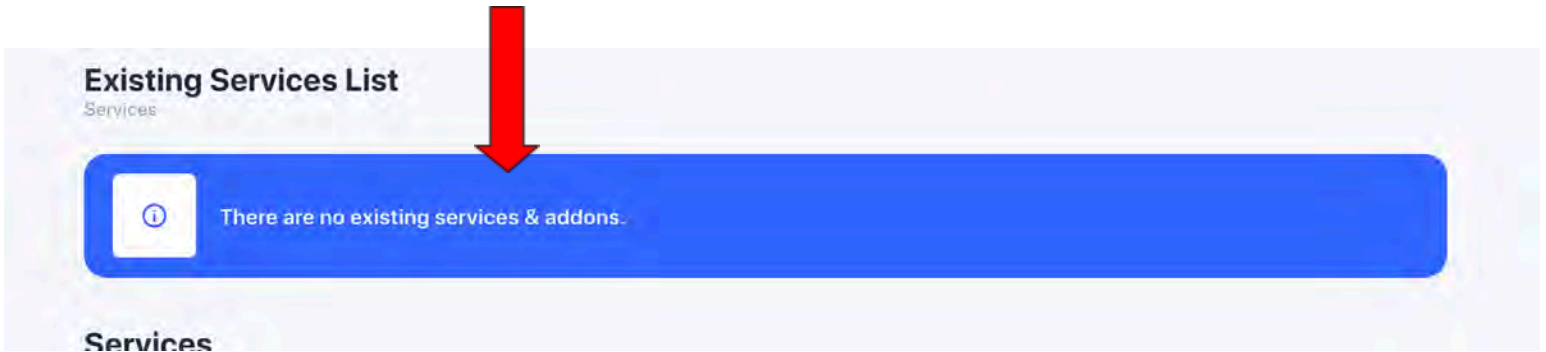
Please enter the pick up date for your pet(s) to confirm *

YYYY-MM-DD

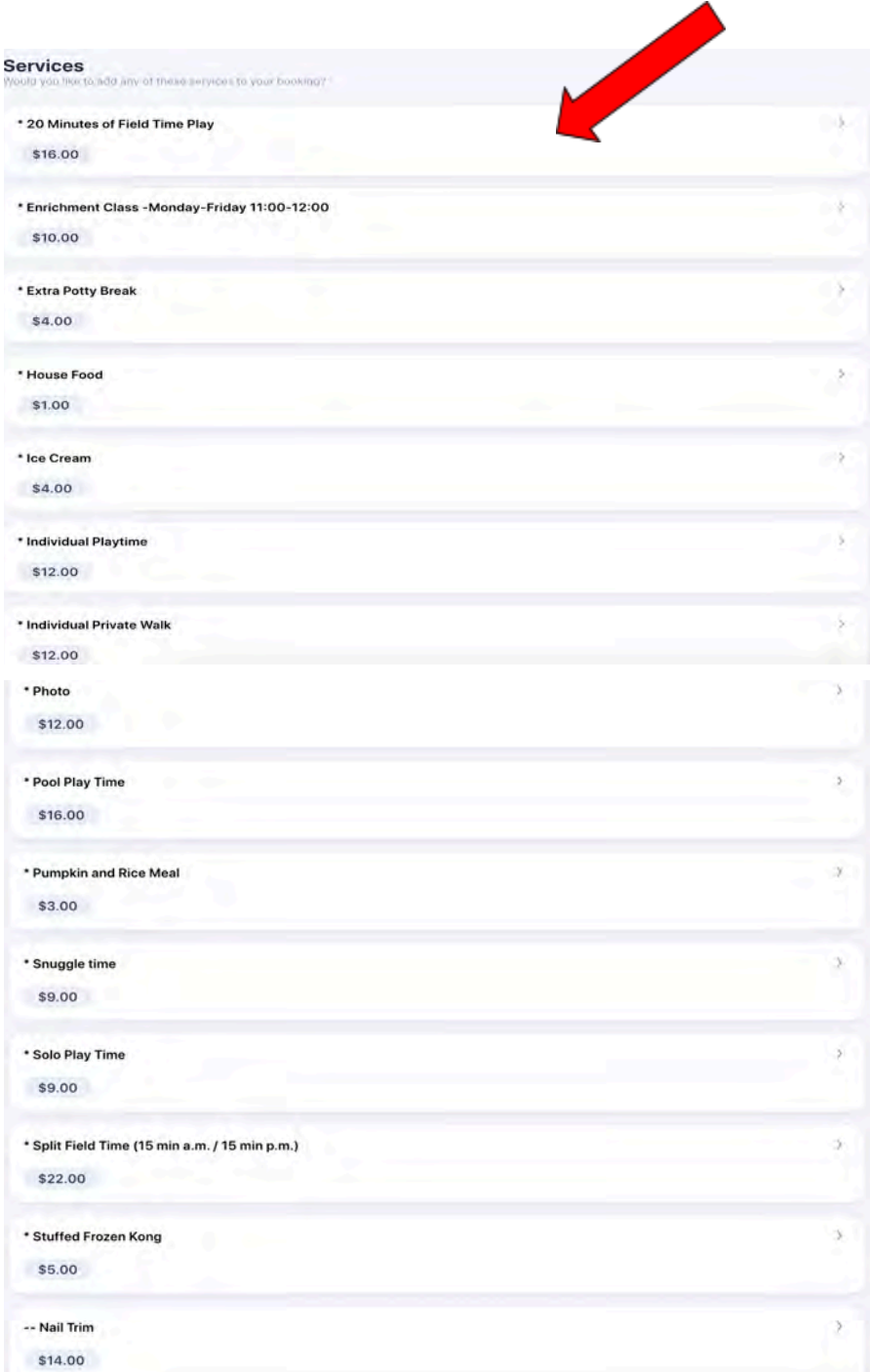
- You are aware of our Sunday hours of 11 a.m. to 4 p.m. Along with our late pick-up fees of \$30 after 11a.m. Monday-Saturday and after 1:00 p.m. on Sunday. (No fee if in daycare or Slumber on pick up day) *
- Yes
 - No

- My pet(s) are allowed to have blankets in their room? We ask this as some dogs will eat or chew up blankets.
- Yes
 - No

Next it will show all the services that have already been added to the reservation, if any.



Next it will give you the list of services you can add. Click on the ones you would like to add, and you will then be given frequency options. I.E. once a day, every other day, every third day, etc.



Next section is for you to add all belongings you plan to leave with us.

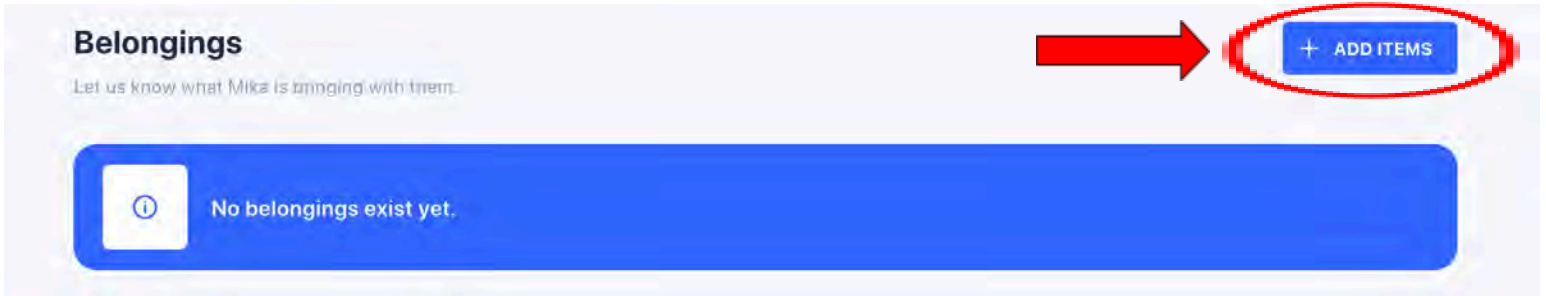
This includes:

Leashes | Collars | Toys | Bags/Containers | Type of Food Scooper | # of Ziplocs/Type of Food | Treats | Pill Boxes | Pill Bottles ETC.

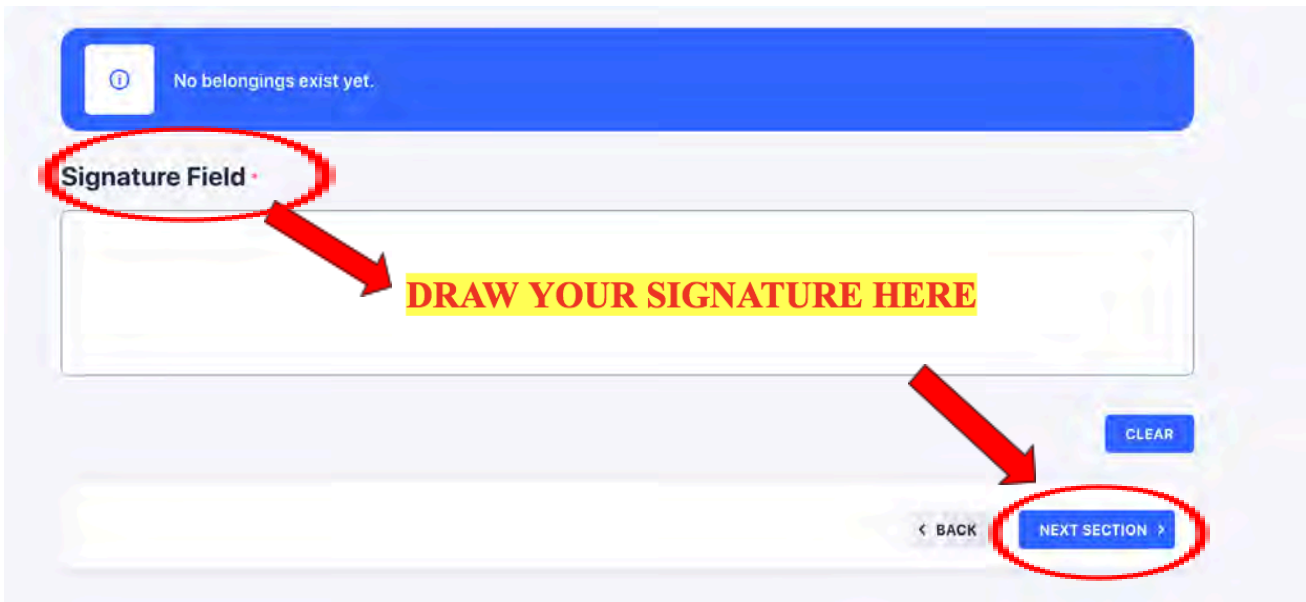
We keep a very detailed inventory of all belongings given to us in order to better keep track of what needs to be given back to you when you pick up your pup.

****Please DO NOT bring personal beds, blankets, or bowls. We prefer to use our own so we do not damage or lose yours****

On the right in blue, click on “+ ADD ITEMS”



Finally, you will sign your signature in the “Signature Field” and then click on “NEXT SECTION”



You have completed your dog’s precheck!!

You will get a confirmation that looks like this:

